



## COUNTY OF LOS ANGELES

SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS  
372 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012  
(213) 974-1465 or (213) 974-1431  
Website: <http://sbc.lacounty.gov>

FOUNDER  
Mrs. Sybil Brand

CHAIRPERSON  
Mrs. Eleanor R. Montañó

VICE CHAIRPERSON  
Mr. Frank S. Bacio

Mr. Vito Cannella  
Ms. Rita Hall  
Mr. John A. Hammargren  
Mr. Carl E. Moore  
Mrs. Helen H. Stathatos

### **MINUTES OF THE** **SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS** **REGULAR WEEKLY MEETING** **JUNE 25, 2008**

#### **CALL TO ORDER**

Chair Montañó called the meeting to order at 10:02 a.m.

#### **OPENING CEREMONIES**

Chair Montañó led the Pledge of Allegiance followed by a moment of silence.

#### **ATTENDANCE**

##### **Present**

Chair Eleanor R. Montañó  
Vice Chair Helen H. Stathatos  
Frank Bacio  
Vito Cannella  
John A. Hammargren  
Carl E. Moore

##### **Excused Absence**

Rita Hall

##### **Staff**

Sandra Barbee, Chief, Commission Services  
Janice Davis, Commission Services Staff  
Garen Khachian, Commission Services Staff

#### **APPROVAL OF JUNE 18, 2008 MEETING MINUTES**

**On motion of Commissioner Hammargren, seconded by Commissioner Bacio, and unanimously carried, the minutes of June 18, 2008 were approved with no changes.**

#### **CHAIR'S REPORT**

Chair Montañó reported the following:

- “Supervisors Act In Wake Of Boy’s Abuse”, Los Angeles Times, June 25, 2008, regarding Supervisors ordering County Officials to create a system under which various agencies would formally share information about children and parents who have been reported to the Department of Children and Family Services.

Commissioner Moore joined the meeting at 10:09 a.m.

### **TREASURER’S REPORT**

Commissioner Bacio reported the current balance of the Commission’s Charitable Fund is \$1,582.83.

### **STAFF REPORT**

Ms. Janice Davis, Commission Services, gave the following report:

- The renovation of Commission Services, Room B50 will take place July 9 -13, 2008. If the Commission requires assistance, staff will be available as usual.
- Supervisor Antonovich appointed a new Commissioner to the Sybil Brand Commission. Her name is Ms. Barbara Bigby; she will be attending the July 2, 2008 Commission Meeting.

### **DISCUSSION ON SCHOLRSHIP PROGRAMS**

Item deferred to July 2, 2008.

### **DISCUSSION OF THE STATUTORY AND REGULATORY LICENSING REQUIREMENTS GOVERNING CHILDREN’S RESIDENTIAL FACILITIES**

After discussion by the Commission, staff was asked to contact the Community Care Licensing Division for the State of California and ask them to provide the Commission with a detailed list of the General Licensing Requirements for Group Homes.

### **CORRESPONDENCE/AUDIT REPORT**

The Los Angeles County Civil Grand Jury Report for 2007-2008 was received. Commissioner Hammargren will review the report for topics of interest to the Commission and give an overview at a future meeting of those topics.

### **FACILITY/GROUP HOME INSPECTION REPORTS FROM JUNE 18, 2008 TO JUNE 24, 2008**

#### **San Gabriel Children’s Center – 53, #3 – Commissioners Hammargren and Montañó**

The facility was visited on April 29, 2008, and found to be in satisfactory condition.

**Areas of Concern:** Drywall in the game room needs to be refinished; closet rod needs to be fixed, stain on carpet needs to be removed, the game room door needs to be replaced; lawn needs to be re-seeded.

**Manna Manor – 36, #5 – Commissioners Hammargren and Montaño**

The facility was visited on June 10, 2008, and found to be in satisfactory condition.

**Manna Manor – 37, #2 – Commissioner Montaño**

The facility was visited on June 23, 2008, and found to be in satisfactory condition.

**Manna Manor – 36, #3 – Commissioner Montaño**

The facility was visited on June 24, 2008, and no one was home.

**Ha're John's Paradise – 26, #3 – Commissioners Hall and Moore**

The facility was visited with Ms. Lakescia Smith, State Licensing on June 24, 2008, and found to be in poor condition.

**Areas of Concern:** Uncovered food in the refrigerator, refrigerator unclean, clothes on the floor in two bedrooms, window seals needs to be replaced, window covering missing; low food supply.

Commissioner Hammargren commended Commissioners Hall and Moore for the follow-up they provided to Ha're John's Paradise Group home.

**Franklin CDS – Commissioner Bacio**

The facility was visited on June 24, 2008, and found to be in great condition.

**Pennacle Foundation (Carson) – 46, #5 – Commissioner Hammargren**

The facility was visited on June 24, 2008, and found to be in satisfactory condition.

**Area of Concern:** Low nonperishable food supply, first aid kit needs refilling, lint trap in dryer needs to be emptied; screen door needs to be replaced.

**NEW BUSINESS/ANNOUNCEMENTS**

Commissioner Moore stated that he plans to conduct inspections in the afternoon. He also proposed that for the Sybil Brand Commission Business Meeting, staff rearrange the tables in Room 372 to improve communication.

Ms. Davis reported that staff member, Mr. Andrew Sevrin will be transferring to another team in Commission Services and will no longer be attending the Sybil Brand Commission meetings.

**MATTERS NOT ON THE AGENDA (To be presented and placed on a future agenda)**

There was none.

**PUBLIC COMMENT**

Commissioner Martha Powell from the Commission for Children and Families inquired about the duties of the Sybil Brand Commission. In response to her questions, the Commissioners informed her that they conduct inspections, and advise the Board of Supervisors on industrial and educational programs for both juvenile and adult detention inmates in County jail facilities, probation camps and juvenile halls.

**ADJOURNMENT**

There being no further business, Chair Montaña adjourned the meeting at 11:44 a.m., in memory of Commissioner Ray Bartlett who served on the Human Relations Commission for 27 years.

Respectfully submitted,

*Janice A. Davis*  
Commission Services Division